**Graduate Student-Supervisor Annual Relationship Evaluation**

The WACH program believes that the quality of a supervisor-student relationship is a critical element affecting graduate education and success. This form is intended as a tool to increase communication between supervisors and students, to provide a framework for enhancing the relationship, and to identify problems, as well as exemplary performance.

This evaluation must be completed prior to each supervisory committee meeting, and reviewed together with the committee Chair. **There are 3 sections to complete**.

**Section 1: To be completed by the student**

**Student name:**

Please indicate whether you disagree, agree or agree strongly with each statement, and give an example if appropriate, particularly if you disagreed or agreed strongly to the statement.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Disagree** | **Agree** | **Strongly Agree** |
| 1. My supervisor is accessible for consultation and discussion of my academic progress and research. |  |  |  |
| 2. My supervisor responds in a timely and thorough manner written work I submit. |  |  |  |
| 3. The research and administrative resources needed for my project are available to me. |  |  |  |
| 4. My supervisor provides me with appropriate guidance with respect to planning and analyzing my research, and identifying important goals, including supporting my use of an Individual Development Plan and the WACH Competency Passport Framework. |  |  |  |
| 5. My research environment is safe, healthy, and free from harassment, discrimination, and conflict. |  |  |  |
| 6. I am encouraged to make presentations of my results within the university/research institute, and to external scholarly bodies. |  |  |  |
| 7. My contributions are appropriately credited in publications and presentations. |  |  |  |
| 8. I am encouraged to think and work independently. |  |  |  |
| 9. I do not have problems with my supervisory committee (for example: conflicting advice, differing expectations, etc.) |  |  |  |

Students have the right to expect reasonable commitment, accessibility, professionalism, stimulation, guidance, respect and consistent encouragement from their supervisor. Please comment on specific strengths or weaknesses that you have experienced with respect to these expectations.

Suggestions for improvement:

**Section 2: To be completed by the supervisor**

**Supervisor name:**

Please indicate whether you disagree, agree or agree strongly with each statement, and give an example if appropriate, particularly if you disagreed or agreed strongly to the statement.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Disagree** | **Agree** | **Strongly Agree** |
| 1. The student has shown commitment and dedication to gain the background knowledge and skills needed to pursue the research project successfully. |  |  |  |
| 2. The student has worked with me to develop a plan and timetable for completion of all stages of the thesis project. |  |  |  |
| 3. The student adheres to the agreed schedule and meets appropriate deadlines. |  |  |  |
| 4. The student meets with me when requested and reports fully and regularly on progress and results. |  |  |  |
| 5. The student gives a reasoned response to criticism and advice from me and other members of the supervisory committee. |  |  |  |
| 6. The student contributes to the maintenance of a workplace which is tidy, safe and healthy, and where each individual shows tolerance and respect for the rights of others. |  |  |  |
| 7. The student is thoughtful and reasonably frugal in using resources provided. |  |  |  |
| 8. The student demonstrates recognition that I and other members of the supervisory committee may have other teaching, research and services obligations which may preclude immediate responses. |  |  |  |
| 9. The student conforms to the strictest standards of honesty in order to ensure academic integrity and professionalism, including acknowledging assistance, materials and /or data provided by others. |  |  |  |

Supervisors have the right to expect from their student substantial effort, initiative, respect and receptiveness to suggestions and feedback. Please comment on specific strengths or weaknesses that you have experienced with respect to these expectations.

Suggestions for improvement:

**Section 3: To be completed by the student and supervisor**

**Competency Passport/Individual Development Plan:**

The student and supervisor(s) have discussed the student’s progress with the core milestones of the [WACH Competency Passport](https://wach.med.ubc.ca/current-students/enhanced-scholars-program/compass-competency-passport/):

Yes  No

Comments on Competency Passport milestones and goals:

Sections 1-3 have been completed by the student and supervisor, respectively, and reviewed together with the supervisory committee Chair.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Student signature

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Supervisor signature

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Chair signature

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date

**Return this report to:**

WACH Program Manager (Natalie Twohey), [**wach.program@ubc.ca**](mailto:wach.program@ubc.ca)